# IBMS Logo 2011_Strap Bottom_WEB

# IBMS Research Grant

# Application Form

**PLEASE COMPLETE IN BLOCK CAPITALS**

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| **SECTION ONE – PERSONAL DETAILS** |

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| --- | --- | --- | --- |
| First Names: |  | Surname: |  |
| Title: |  | Suffix: |  |
| Date of Birth: |  |  | |

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| IBMS Membership Number |  | Membership Grade |  |

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| Are you based outside of the UK? | Yes | No |

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| If you have answered yes to the above question, which country. |  |

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| Please indicate which address should be used for correspondence: | | | |
| Home Address |  | Employment Address |  |

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| Home Address | | Current Employment/Educational Establishment Address | |
| Address Line 1 |  | Job Title (or Student) |  |
| Address Line 2 |  | Employer / University and degree programme  (studCompany/Hospital/Uni |  |
| Address Line 3 |  | Address Line 1 |  |
| Town |  | Town |  |
| County |  | County |  |
| Postcode |  | Postcode |  |
| Country |  | Country |  |
| Telephone Number |  | Telephone Number |  |
| Email |  | Email |  |

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| **Name and contact details of joint applicant or, in the case of a student applicant, the project supervisor.** | | | | | |
| First Names: |  | | Surname: | |  |
| Title: |  | | Suffix: | |  |
| IBMS Member: | Yes | No | Membership Number: | |  |
| Professional Relationship to applicant | Joint applicant | | | Project supervisor | |
| Employment organisation |  | | | | |
| Telephone Number |  | | | | |
| Email |  | | | | |

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| **Previous Employment and Professional History** | | |
| Dates (to-from) | Company/Organisation | Post Held (Grade & Title) |
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| **Previous Qualifications** | | |
| Dates | Organisation | Qualification |
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| **Have you been awarded any previous IBMS Research Grants?** | |
| Year | Title of project |
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| **Previous Publications:**  Recent and/or Relevant Publications (maximum of five) |
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| **SECTION TWO – PROJECT DETAILS** |

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| **Project Summary** | | | |
| Project Title |  | | |
| Please attach separate sheet(s) clearly detailing the information required below. For items 2-4 inclusive do not exceed 1000 words in length. (Please note that not all members of the selection committee can be fully conversant with your subject area, and abbreviations/jargon should be avoided). Applications will be judged against the criteria on the project summary and grants awarded to those with the higher scores. | | | |
|  | 1. Title of project (or subject of study). 2. Purpose and background of proposed study. It is likely that this will describe the existing problem and how the project seeks to contribute to its solution. This may take the part of an original hypothesis. 3. Outline of methodology, subject and materials. Sample size must be indicated if not applicable applicants should indicate why. 4. The major benefits of a successful outcome to the project in terms of the advancement in the practice of laboratory science and/or an improvement in patient care and outcome. 5. Key references (no more than 5). | | |
| Ethical Approval | Is Ethical Approval Required? \* | Yes | No |
|  | Has Ethical Approval been obtained? | Yes | No |
|  | **\*Please note successful bids for grants will only be awarded once ethical approval has been confirmed.** | | |
| Proposed Start Date |  | Proposed Duration |  |
| Location of Project, if different from employment address | | | |
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| **Project Requirements** | | |
| ***Please specify precisely what the grant is required for.***  *Costs should be shown in pounds sterling and should include VAT (or other local taxes) where appropriate. Append a separate sheet if necessary.*  *Sums of money indicated as miscellaneous are not admissible.*  *Research grants will not be awarded to cover course or tuition fees either in full or part.*  *Research grants will* ***not*** *be awarded for any travel or expenditure associated with travel.* | | |
|  | | **Totals (£)** |
| Consumables |  |  |
| Equipment |  |  |
| Other expenses |  |  |
| Grand Total |  |  |
| Other Support *(Please indicate if you have access to alternative funding arrangements (for example employer or HEI if you are postgraduate student ).* | |  |
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| **REGULATIONS AND CONDITIONS** | |
| RESEARCH GRANTS IBMS Research Grants are awarded annually to members of the Institute to support original investigations and other suitable research work. The grants awarded are usually between £500 and £5000. Applications exceeding £5000 will be considered but will be paid in stages as determined by the awarding committee | **CONDITIONS**   1. Applicants must be fully paid up members of the Institute in the correct class of membership for their qualifications and experience. 2. Each application shall be made on the official form and shall be submitted to the Institute by 31 March in the year of application 3. The award of a grant in one year does not preclude a subsequent application provided criteria for each award are met. 4. Grants may be awarded to assist members with a practical project integral to a course of study leading to a post-graduate education award.   The results of the project will be written up and formally submitted in the first instance to the British Journal of Biomedical Science. Guidance will be available from the Editor. Should the Editor decline to publish, the researcher may submit elsewhere, but the Institute must be acknowledged as the funding source, and a copy of the publication lodged with the Institute.   1. Within 12 months from receipt of the grant a statement of expenditure, a brief report on the research project and a statement about any publications arising from the research must be submitted to the Institute. 2. Where a grant of more than £5000 is awarded, funds will be dispersed in increments of no more than £5000 and upon receipt of a satisfactory detailed update report and expenditure to that point. 3. Unspent funds of £200 or more must be returned to the IBMS |

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| **DECLARATION** | | | | |
| I declare that that I have read the Regulations and Conditions and that the information given is complete and correct.  I shall be actively engaged as a principal in this project.  I agree to this application being referred to the regional member of Council (for UK and Republic of Ireland applicants) for informal enquiry should the Selection Committee deem it necessary.  I understand that if successful the Institute will publish the title of the project, my name and organisation together with a project summary in *The Biomedical Scientist.*  I declare that within a year of the date of the award I shall submit a schedule of the items on which the grant was spent. I shall also submit a short report on the research project and a statement saying whether or not any publications have of will be made as a result of the research.  In providing IBMS with the information requested I am consenting to its use as indicated in the IBMS Privacy Notice. Further information can be found on the IBMS website at <https://www.ibms.org/privacy/> | | | | |
| Signed: |  | | | |
| Print Name: | |  | Date: |  |

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| **RETURN ADDRESS** |
| Postal: Institute of Biomedical Science, 12 Coldbath Square, London, EC1R 5HL  Email: [education@ibms.org](mailto:education@ibms.org) |

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| **SECTION THREE – PAYMENT DETAILS** |

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| *Research Grants to successful applicants will be paid directly into a nominated bank account by BACS payment method. Please provide bank details below* ***(personal bank accounts are not accepted)*** | |
| Name of Bank |  |
| Bank Address |  |
| Sort Code |  |
| Account Number |  |
| Account Name |  |
| BIC |  |
| IBAN |  |
| Special Instructions (18 characters or less) |  |