

IBMS Council – Summary of Role

IBMS Council is responsible for:

- ✓ Strategy
- ✓ Governance
- ✓ Annual Budget
- ✓ Risk Management

Trustee responsibilities

- ✓ Council Members are Trustees and Company Directors
- ✓ Ultimate responsibility for ensuring Institute is solvent, well-run and meets charitable objectives
- ✓ Legal – ensure Institute abides by articles and operates within the Law
- ✓ Fiscal – ensure money and property managed properly and effectively
- ✓ General – Strategic planning, monitoring, evaluation

Skills and experience

- ✓ Use personal skills and experience to ensure institute is well run
- ✓ Individual and collective responsibility for Council decisions

Key skills

- ✓ Strategic Thinking
- ✓ Financial Understanding
- ✓ Passion for the work of the Institute
- ✓ Role model for the profession
- ✓ Commitment to the role

Time commitment

- ✓ Attend all Council Meetings – four per year plus AGM (first Saturday in June).
- ✓ Sit on at least one Standing Committee – four meetings per year
- ✓ Allow appropriate preparation and travel time
- ✓ Represent Institute on external committees or working parties
- ✓ Contribute and respond to consultation documents
- ✓ As well as the commitments detailed above, candidates must be able to commit to at least four extended working days per annum in order to fulfil their responsibilities

Council – Key facts

- ✓ No more than 30 members – currently 21
- ✓ Must be Corporate Members resident in the UK
- ✓ Eligible for appointment as a Charity Trustee
- ✓ 3-year term of office renewable by election

Important

- ! Council members **not** responsible for day to day running of Institute
- ! Chief Executive **is** responsible for day to day running of the Institute
- ! Trustees can be personally liable for breach of trust if they act outside Institute's objects, powers, or in breach of charity law.
- ! Voluntary role – Trustees may not benefit financially from the role
- ! Trustees may not use Council membership to promote their own practice or services