IBMS Council – Summary of Role 2024

IBMS Council is responsible for:
✓ Agreeing Strategy
✓ Ensuring Governance
✓ Agreeing Annual Budget
✓ Ensuring Risk Management

Trustee responsibilities
✓ Council Members are Trustees and Company Directors
✓ Ultimate responsibility for ensuring Institute is solvent, well-run and meets charitable objectives
✓ Legal – ensure Institute abides by articles and operates within the Law
✓ Fiscal – ensure money and property managed properly and effectively
✓ General – Strategic planning, monitoring, evaluation

Skills and experience
✓ Use personal skills and experience to ensure Institute is well run
✓ Individual and collective responsibility for Council decisions
✓ Professional leadership skills demonstrated through being currently active in the profession

Key skills
✓ Strategic Thinking
✓ Financial Understanding
✓ Passion for the work of the Institute
✓ Role model for the profession
✓ Commitment to the role

Time commitment
✓ Attend all Council Meetings (in person or virtually) – five per year plus AGM (one Saturday in June).
✓ Sit on at least one Standing Committee – four meetings per year (in person or virtually)
✓ Attend an annual strategy day
✓ Attendance at the biennial Congress
✓ In order to fulfil these commitments, candidates must be able to commit to extended working days and weekend events
✓ Allow appropriate preparation and travel time
✓ Represent Institute on external committees or working parties
✓ Contribute and respond to consultation documents

Council – Key facts
✓ No more than 30 members – currently 20
✓ Must be Corporate Members resident in the UK, which we take to include the Channel Islands and the Isle of Man
✓ Eligible for appointment as a Charity Trustee
✓ 3-year term of office renewable by election, up to a maximum of three consecutive terms of office. Members will be eligible for re-election until at least twelve months have elapsed since the end of the third term of office.

Important
! Council members are not responsible for day to day running of the Institute
! The Chief Executive is responsible for day to day running of the Institute
! Trustees can be personally liable for breach of trust if they act outside Institute’s objects, powers, or in breach of charity law.
! Voluntary role – Trustees may not benefit financially from the role
! Trustees must not use Council membership to promote their own practice or services